

Exhibit 300: Capital Asset Summary

Part I: Summary Information And Justification (All Capital Assets)

Section A: Overview & Summary Information

Date Investment First Submitted: 2009-06-30
Date of Last Change to Activities: 2012-06-28
Investment Auto Submission Date: 2012-02-29
Date of Last Investment Detail Update: 2012-02-24
Date of Last Exhibit 300A Update: 2012-08-22
Date of Last Revision: 2012-08-22

Agency: 024 - Department of Homeland Security **Bureau:** 58 - Customs and Border Protection

Investment Part Code: 01

Investment Category: 00 - Agency Investments

1. Name of this Investment: CBP - SAP

2. Unique Investment Identifier (Ull): 024-000005056

Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

SAP is an Enterprise Resource Planning (ERP) system and is the financial system of record for CBP. The 3 phase implementation of SAP was completed in October of 2004. This effort was undertaken as a result of an analysis of legacy Customs Asset Management Processes and replaced numerous legacy financial, procurement, and property systems with a single, fully integrated solution. The primary beneficiaries of the system include the over 4000 CBP field and headquarters role-based users as well as CBP and DHS management who utilize the data and information processed and reported on in SAP. The system has dependencies to other CBP systems in the form of interfaces and data transfers that enable the accurate and complete recording of financial and associated transactions. Those systems include FedTraveler.com, Customs Overtime Scheduling System (COSS), Purchase Card System (PCS), and the CBP Automated Collection System (ACS) to name a few. SAP permits CBP to accomplish its mission with more efficiency than ever before as well as reduce functional gaps identified during past audits. The SAP Project is in a steady - state mode under the Investment Management Process. CBP is now state-of-the-art and has been identified as a leader in Financial Management by the Department of Homeland Security (DHS). It is critical that the SAP system be maintained and kept up to date enabling CBP to provide a high level of service in little time with utmost efficiency. Maintaining SAP will also help CBP continue receiving unqualified audit opinions. SAP provides many benefits to CBP including: complete

integration of business processes within one system, improved financial statement reporting and internal controls, reduced cycle-time, elimination of duplicate data entry, improved data accuracy, single system reporting, and enhanced analytical reporting. SAP ensures that CBP is in compliance with Federal Government standards and regulations for financial management systems.

2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.

The SAP Program provides for accurate and timely processing of financial, property, and procurement transactions occurring on a daily basis that enable CBP to accomplish its mission. SAP is an integrated enterprise-wide resource planning (ERP) system that replaced ten stove-piped, outdated, and under performing mainframe systems that CBP deemed insufficient and no longer suited to meeting data processing and reporting needs. The decision to implement an integrated ERP was made following an in depth business area analysis of CBP's asset management processes. This analysis identified capability gaps between and within CBP's legacy systems that SAP has addressed including reduced cycle time to report on and analyze financial data, eliminating reconciliation issues between systems and reducing reconciliation time related to reports/data transferring in and out of CBP (for example rent reconciliation), reduced time spent in the field performing administrative and financial functions, and addressing financial statement audit findings by satisfying recommendations to integrate financial data. SAP contributes to National Security by enabling the acquisition and management of goods and services and assisting in the effort to protect our Nation from dangerous goods and people. DHS benefits from unified operations and management related to finance, budget, property, and procurement with capabilities that support DHS goals and objectives. SAP benefits CBP by supporting objectives for improving financial, asset, and procurement processes; enabling faster and more accurate delivery of goods and services to operational capabilities. The SAP System interfaces with CBP and Non-CBP systems including COSS, FedTraveler, Treasury/TIER, SEACATS, ESTA, and ACS/ACE. Sap is currently maintained within annual base funding amounts. Increases in cost are being incurred and will continue for several reasons including support for interfaces to newly developed systems, for example FedTraveler.com and the CBP Tririga system, both scheduled for full production in FY2012. Inflationary increases in contracted costs for O&M expenses as well as increases in O&M due to upgraded functionality also drive rising annual costs for the SAP program. Insufficient funding of these impending shortfalls will result in reduced user support, increased wait times on the help desk, elimination of many change requests, and delays in performing patch upgrades and other mandatory maintenance.

3. Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.

Accomplishments for the investment in FY2011 include; support of year-end processing, SAP Support Pack upgrade, SAP – Activity-based costing design (SAP – PCM module). SAP interface work related to the Facilities Management project, FedTraveler project, and ESTA project was also completed. Additional accomplishments are; Business Warehouse system upgrades, Staffing-to-Budget interfaces with BW, and implementation of Single Sign-on for our SAP landscape.

4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).

Planned operational activities in FY2012 include 1st and 2nd level help desk support for approximately 5,000 end users, on-going instructor-led training and virtual learning for all users, data center support, and support of end of year processing activities. Maintenance activities planned for FY2012 include enhancement of SAP solution to include Cost Management functionality, current and out-year budgeting, and enhancement of reporting capabilities for the SAP Budget modules. Planned operational activities for FY2013 are 1st and 2nd level help desk support for approximately 5,000 end users, on-going instructor-led training and virtual learning for all users, data center support, and support of end of year processing activities.

5. Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.

2004-10-31

Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

	PY-1 & Prior	PY 2011	CY 2012	BY 2013
Planning Costs:	\$0.0	\$0.0	\$0.0	\$0.0
DME (Excluding Planning) Costs:	\$64.6	\$0.0	\$0.0	\$0.0
DME (Including Planning) Govt. FTEs:	\$0.0	\$0.0	\$0.0	\$0.0
Sub-Total DME (Including Govt. FTE):	\$64.6	0	0	0
O & M Costs:	\$132.2	\$15.8	\$15.8	\$18.8
O & M Govt. FTEs:	\$25.4	\$2.4	\$2.4	\$2.5
Sub-Total O & M Costs (Including Govt. FTE):	\$157.6	\$18.2	\$18.2	\$21.3
Total Cost (Including Govt. FTE):	\$222.2	\$18.2	\$18.2	\$21.3
Total Govt. FTE costs:	\$25.4	\$2.4	\$2.4	\$2.5
# of FTE rep by costs:	23	18	18	18
Total change from prior year final President's Budget (\$)		\$0.0	\$1.5	
Total change from prior year final President's Budget (%)		0.00%	9.00%	

2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:

Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Type	PBSA ?	Effective Date	Actual or Expected End Date
Awarded	7014	HSBP1010F00171	GS35F4984H	4730							
Awarded	7014	HSBP1006F10026	GS35F5891H	4730							
Awarded	7014	HSBP1007F14159	GS35F4880H	4730							
Awarded	7014	HSBP1005F05980	GS35F4461G	4730							
Awarded	7014	HSBP1012F00218	GS35F0406V	4730							
Awarded	7014	HSBP1012F00219	GS35F0406V	4730							
Awarded	7014	HSBP1012F00061	GS35F0406V	4730							

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

Earned value is not a contract requirement since SAP, being a steady state investment, is a non-developmental effort and does not require EVM. Contractor performance is monitored with weekly program management meetings. All program resources (government and contractor) document hours worked by project and activity allowing for comprehensive reporting and analysis regarding productivity. Additionally, COTRs are engaged and perform analysis on monthly invoices and program activities to ensure accurate billing.

Exhibit 300B: Performance Measurement Report

Section A: General Information

Date of Last Change to Activities: 2012-06-28

Section B: Project Execution Data

Table II.B.1 Projects

Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
1	SAP Budget Solution Upgrade	Update SAP solutions for Activity-based Cost Accounting (SAP PCM) and Budget Formulation (SAP PBF).			
2	SAP Support Patches	Application of patches to the SAP landscape (operating system, database, and applications).			

Activity Summary

Roll-up of Information Provided in Lowest Level Child Activities

Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M)	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
1	SAP Budget Solution Upgrade							
2	SAP Support Patches							

Key Deliverables

Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)
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Key Deliverables

Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)
1	PCM Prototype	Design and create working prototype for activity-based costing based on SAP PCM	2011-05-27	2011-05-27	2011-05-27	144	0	0.00%
1	PBF Phase I	PBF Requirements Definition and Design	2011-12-02	2011-12-02	2011-12-09	184	-7	-3.80%

Section C: Operational Data

Table II.C.1 Performance Metrics

Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency
Average time to close all help desk tickets closed for the month. Time is based on help desk operational hours.	Minutes	Process and Activities - Quality	Under target	90.000000	88.000000	85.000000	60.000000	Quarterly
Time in minutes for system to produce FMS 224 report from 'click to run' to 'ready to print'. Total number of GL transactions FY to date will be included as contextual data.	Minutes	Mission and Business Results - Management of Government Resources	Under target	2.000000	2.000000	1.500000	1.400000	Monthly
Overall user satisfaction based on Likert scale (1-5) measured semi-annually via customer survey	Number	Customer Results - Customer Benefit	Over target	3.800000	3.800000	3.900000	3.900000	Semi-Annual
Percent of help desk tickets closed by Tier 1 Help Desk	Percent	Process and Activities - Quality	Over target	85.000000	88.000000	92.000000	80.000000	Quarterly
System availability measured by total available hours during normal business hours/ total normal business hours	Percent	Technology - Reliability and Availability	Over target	98.000000	98.000000	99.000000	98.000000	Monthly